



**BOARD OF ORDAINED MINISTRY  
CONTINUING EDUCATION COMMITTEE  
C.E. GRANT GUIDELINES**

1. Grants are available for members in full connection, provisional members, diaconal ministers, and licensed local pastors who receive \$55,000 or less in base salary (salary + utilities). Exceptions to the salary limitation may be made on a case-by-case basis (please include circumstances for need).
2. Grants are not to be used for local pastor's school or MDiv degrees (other avenues reach those needs).
3. Grant application must be made prior to the date of the event. Grants will not be made retroactively.
4. Grants are made according to the following scale: \$125 per CEU or \$12.50 per contact hour up to a maximum of \$300 in a single year. The applicant must indicate either CEUs to be earned or the total number of contact hours for the event. Applications sent without this information will be returned to the applicant unprocessed. Exception: DMin and ThMs.
5. DMin and ThM programs: Each student may receive \$500 per year. The student must submit a new application each year. The limits as described in #1 and #2 above will be waived, except that a minister who is receiving funds for a DMin or ThM program may receive no other continuing education funds in the same year.
6. District Continuing Education Seminars are awarded up to \$100 per student. However, each student must still be within the limits as described in #1 and #2 above. If the student has already used his/her allotted funds, the request will be denied.
7. Study Tours: Grants will be made only on the basis of CEUs to be earned, using the same scale and limits as in #1 and #2 above. If no CEUs are offered for the study tour, then no CE funds may be granted.
8. **Applications cannot be processed unless filled out entirely, including current salary, costs, and resources.**



# Western North Carolina Conference

The United Methodist Church

## APPLICATION FOR CONTINUING EDUCATION FUNDS

Name \_\_\_\_\_ Date \_\_\_\_\_

Ordained/Licensed \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Office Phone: (\_\_\_\_) \_\_\_\_\_

Charge/Appointment \_\_\_\_\_ District: \_\_\_\_\_

Title of CE Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Event Sponsored By: \_\_\_\_\_

Brief Description of Event:

CEUs offered: \_\_\_\_\_ If no CEUs are offered, how many hours will you spend in class work and/or supervised study? \_\_\_\_\_

Which ONE of the following study areas BEST describes this event? CHECK ONLY ONE.

- |  |   |          |
|--|---|----------|
| 1. ____ Preaching/teaching   | Salary (+ utilities)                        | \$ _____ |
| 2. ____ Pastoral Care/Counseling   |   |          |
| 3. ____ Church Management & Staff Relations  | Cost of event (Excluding travel)            | \$ _____ |
| 4. ____ Contemporary Trends in Theological Disciplines                               |   |          |
| 5. ____ Ministry in Contemporary Society   | Your Resources (Conf., District, Church)    | \$ _____ |
| 6. ____ Self Understanding, Personal And Family relations, and/or Career Development | Amount Needed:                              | \$ _____ |
| 7. ____ Doctor of Ministry Program   | Grant Request:                              | \$ _____ |
| 8. ____ Other Degree Program<br>If so, what degree: _____                            | (read guidelines prior to making a request) |          |
| 9. ____ Academy of Preaching   |   |          |

Signature: \_\_\_\_\_

**Mail completed (hard copy) application to:**

Rev. Dr. Lauren P. Anderson  
4411 Cheyenne Court  
Winston Salem, NC 27106

Grants will be issued through the Conference Office and checks mailed directly to the applicant. **Please allow 4-6 weeks for processing.** Return any unused funds to the Conference Office. For questions, contact [revlaurenanderson@gmail.com](mailto:revlaurenanderson@gmail.com). **E-mail applications will not be processed.**