

Communications Coordinator: *Half-time position, 2021*

Life Around the Table (LATT) is looking for a creative and skilled Communications Coordinator to join our team. The ideal candidate should have a good working language, practice of and passion for the food and faith movement, community building, and creation care.

LATT is a small, growing non-profit ministry based in North Carolina, serving a diversity of communities across the ecumenical spectrum in NC and an increasing number of other states. LATT is an emerging leader in the food and faith movement, working at the intersection of food, spirituality, creation, and social justice. Key words our staff uses to describe our team: collaborative, contemplative, compassionate, patient, generous, honest, trustworthy, inspiring and intentional.

The Communications Coordinator will work with our team to develop and implement communications strategies that amplify LATT's work and inspire key audiences. The ideal candidate is entrepreneurial, organized, and a skilled writer with the ability to create compelling messaging to engage diverse audiences and drive action.

The Communications Coordinator will develop content for LATT's various communications needs including core messaging and brand identity, promotion and marketing, relationship building and impactful storytelling. Core communications channels include our website (WordPress), social media channels (Facebook, Instagram, Twitter and YouTube), and monthly email newsletters (Constant Contact).

This position requires excellent writing, editing, and proofreading skills and a knack for developing engaging content for various audiences. Strong website management and social media skills, graphic design experience, as well as proficiency with MS Office and the ability to work efficiently in a Google environment (Google docs, Google calendar) are also required. Proficiency with Adobe Creative Cloud and experience in video editing/production is preferred.

This part-time (20 hours per week) position allows for flexible hours and the possibility of working remotely; however, living within a two hour radius of the Raleigh/Durham area is preferred. Life Around the Table is an equal opportunity employer and values an equitable and inclusive workplace, with a commitment to engaging the skills and leadership of people of color, LGBTQ persons, and other individuals from diverse backgrounds. People from these and other historically marginalized backgrounds are encouraged to apply.

To apply for this position: Please send a letter of interest and resume by June 8, 2021 to hello@lifearoundthetable.org