

**Salem UMC in Morganton, NC** is currently seeking a **Director of Music Ministries** to provide creative and transformative worship experiences for our congregation. We seek an individual who loves the Lord, is enthusiastic, well-organized, well-versed in various musical styles, gifted in flow and blending worship elements, enjoys teaching all ages, and adept at piano or other musical instrument. We currently offer a 10:30am service with blended musical elements. This is a part-time position working approximately 8 hours per week.

Essential functions of the position: direct, coordinate, develop and enhance the music ministry for worship in cooperation with the pastor and worship ministry team; be responsible for the recruitment, training, and rehearsals for Choir and Praise groups; incorporating children/youth into music ministries; plan worship music in light of sermons, liturgical calendar and special events; invest in and mentor musical gifts of those involved in the music ministry.

The ideal candidate would have a minimum three years of worship direction and music leadership and a degree/minor in music. Proficient as singing vocalist, using musical instruments in worship setting, or familiarity with United Methodist resources is a plus. Salary is commensurate with experience and education. For a complete job description and to submit a resume and cover letter, please contact Rev. Norm Jones at [rev.norm@alumni.duke.edu](mailto:rev.norm@alumni.duke.edu) by Feb 17, 2020.



**Job Title:** Director of Music Ministry  
Supervised By: Senior Minister

**Supervises:** Pianist; Musicians

**Effective Date:**

**Terms of Employment:** Part-time  
6-8 hrs. weekly

**Approval Signature:** Chair, SPRC

**Purpose of Position:**

Provide direction, planning and worship design leadership for the worship life of the congregation through music.

**Basic Qualifications**

**Education/Training:** Bachelor's Degree in Music preferred. Demonstrated musical talent and directing ability. Proficiency in piano or other musical instrument. Genuine appreciation for various musical genres and worship styles. Musical ability, strength in conducting, ability to positively communicate with staff and volunteers, organizational ability, vision to grow the music ministry of the church.

**Skills:**

An attitude and communication style that reflects understanding of servant leadership with a teachable spirit. Knowledge of music theory and ability to teach/train others. A creative team player with attention to detail. Able to interpret and support our church's vision through music ministry. Passionate about diverse styles of worship.

**Experience:** Three plus years prior experience working in music direction and worship is preferred.

**General Responsibilities:**

- \* Help usher people into worship with confidence and humility.
- \* Plan worship and choir music in light of sermons, liturgical calendar and special events.
- \* Provide musical variety to reflect the diverse nature of God and the community.
- \* Work with pastor and worship team to design Sunday worship services and coordinate flow.
- \* Oversee Christmas/Easter music program.
- \* Prepare for and conduct weekly rehearsals for choir and vocalists.
- \* Seek out and encourage growth and participation from the congregation in the music ministry.
- \* Invest in and mentor musical gifts of those involved in the music ministry.
- \* Promote educational opportunities and workshops for musicians and choir.
- \* Communicate details and expectations for the choir, worship leaders, musicians and A/V team.
- \* Communicate weekly with church Office Administrator as it relates to worship music.
- \* Manage and schedule for maintenance of instruments.
- \* Create and develop music ministry that incorporates children or youth.
- \* Arrange/Recruit guest soloists, musicians and groups

**Benefits/Leave:**

-2 weeks vacation

Note: The responsibilities identified above are not intended to be all-inclusive. There are numerous tasks essential to the successful fulfillment of our ministry and work together as a church staff. This person should be willing to serve Christ and may be assigned tasks, like the rest of our church employees, that exceed his/her specific job description.

Employee \_\_\_\_\_ Date \_\_\_\_\_

Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Chairperson,

Staff-Parish Relations Committee \_\_\_\_\_ Date \_\_\_\_\_