

Western North Carolina Conference UMC
Course of Study Procedure

Requirements for attending Course of Study: Must be a certified candidate and have completed Licensing school. Course 121 (Bible 1: Introduction) and Course 122 (Theological Heritage 1: Introduction) must be taken first and are prerequisites for enrollment in any other Course of Study courses.

Requirements for receiving a scholarship for COS from Board of Ordained Ministry, of the Western North Carolina Conference: Must be appointed in the Conference year the course(s) are taken.

Scholarship Amounts: Effective 02/06/2022, the BOM pays up to \$350 per course based on the cost of the course (varies by institution). Due to the apportionment of funds for COS, we must adhere to the GBHEM guidelines for COS registration:

Full-time Local Pastor:	Summer Basic COS	4 Courses
	Summer Adv. COS	3 Courses

Part-time Local Pastor:	Weekend COS	2 Courses
-------------------------	-------------	-----------

Any deviation will need approval before registration.

Disbursement of Scholarship Funds:

The deadline for Weekend Scholarship Applications is the first day of the month prior to which the course is offered. Contact [Rev. Kimberly T. Ingram](#) with questions.

Oversight: At the end of the COS session, grades are sent to the Local Pastor Registrar. The successful completion of each course needs to be verified. If a student does not successfully complete a course (grade of C or better) then that student will need to repay the scholarship amount or make arrangements to retake the course at their own expense. If the course(s) for which funds are being disbursed is not taken, or successfully completed, then the form becomes a loan agreement and must be repaid. If you make application for a scholarship and find that you are not going to attend COS, then you must notify the Local Pastor Registrar immediately.

Application: Apply at <https://wnc-reg.brtapp.com/CourseofStudyScholarshipApplication>

Questions concerning this procedure should be directed to the Local Pastor Registrar.

Rev. Kimberly T. Ingram, Director of Ministerial Services

704.535.2260

[Rev. Kimberly T. Ingram](#)